

## NOTICE OF MEETING

# ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE

**Monday, 1st July, 2024, 7.00 pm - CUFOS (Booking Hall) - Top of  
The Avenue, London, N10 2QE**

### **MEMBERSHIP**

Three Avenues Residents' Association  
Friends of Alexandra Park  
Warner Estate Residents' Association WERA  
Alexandra Palace Organ Appeal  
Muswell Hill and Fortis Green Residents' Association  
Palace View Residents' Association  
Alexandra Palace Television Group  
Alexandra Palace Allotments Association  
Friends of the Alexandra Palace Theatre  
Campsbourne Community Collective

Mr Jason Beazley  
Mr John Chilton  
Mr Etain Casey  
Mr Donald McKenzie  
Mr Duncan Neill  
Mr Hugh Williams  
Mr John Thompson  
Mr John Wilkinson  
Mr Nigel Willmott  
Ms Natalie Rusby

### **TRUSTEE BOARD MEMBERS**

Councillor Emine Ibrahim (Chair of APPCT Board)  
Councillor Sean O'Donovan (Vice Chair APPCT Board)  
Councillor Anne Stennett  
Councillor Ahmed Mahbub  
Councillor Sarah Elliott  
Councillor Nick da Costa

**Quorum:** 3 Trustee Board Members and 3 Community Members

### **1. FILMING AT MEETINGS**

Please note this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the 'meeting room', you are consenting to being filmed and to the possible use of those images and sound recordings.

The Chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual, or may lead to the breach of a legal obligation by the Council.

**2. WELCOME AND APOLOGIES**

**3. NOMINATION OF CHAIR FOR THE MUNICIPAL YEAR 2024/25**

**4. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

**5. URGENT BUSINESS**

The Chair will consider the admission of any late items of Urgent Business. (Late items will be considered under the agenda item where they appear. New items will be dealt with under item 14 below).

**6. MINUTES & MATTERS ARISING (PAGES 1 - 26)**

- i. CC 25 January 2024 to follow
- ii. SAC 25 January 2024 for noting
- iii. Trustee Board Minutes for noting: 9 Nov 2023, 14 December 2023. 26 February 2024 & 27 March 2024.

**7. CEO'S GENERAL UPDATE REPORT (PAGES 27 - 40)**

To consider the general update on activities in the Park and Palace.

**8. REWILDING LONDON - WETLAND PROJECT PLANNING (PAGES 41 - 48)**

To consult on the proposals.

**9. SOLAR PANELS PLANNING APPLICATION (PAGES 49 - 52)**

To consult on the application to install on the AP Cricket Club building

**10. MATTERS RAISED BY INTERESTED GROUPS**

**11. NON-VOTING BOARD MEMBERS' FEEDBACK**

**12. VIEWS/ QUESTIONS FROM MEMBERS OF THE PUBLIC**

**13. SUGGESTIONS FOR FUTURE AGENDAS**

**14. NEW ITEMS OF URGENT BUSINESS**

To consider any items of urgent business as identified at item 5.

**15. DATE OF FUTURE MEETINGS**

To note the dates of future meetings:

7<sup>th</sup> of October 2024

20<sup>th</sup> January 2025

17<sup>th</sup> of March 2025

Ayshe Simsek Democratic Services and Scrutiny Manager

Tel – 020 8489 5343

Fax – 020 8881 5218

Email: [kodi.sprott@haringey.gov.uk](mailto:kodi.sprott@haringey.gov.uk)

Fiona Alderman

Assistant Director of Legal & Governance (Monitoring Officer)

George Meehan House, 294 High Road, Wood Green, N22 8JZ

Friday, 21 June 2024

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**MINUTES OF MEETING Alexandra Park and Palace Statutory Advisory Committee HELD ON Thursday, 25th January, 2024, 6.30pm**

**PRESENT:**

**Councillors: Crompton (Advisory Committee Member), Elizabeth Richardson (Advisory Committee Member), Jason Beazley (Advisory Committee Member), Emine Ibrahim, Cathy Brennan, Rossetti, Elin Weston, Sarah Elliott, Culverwell and Mark Blake**

**ALSO ATTENDING: Natalie Layton (Charity Secretariat), Boshra Begum (Senior Democratic Services Officer)**

**25. FILMING AT MEETINGS**

The Chair drew attention to the information included on the agenda front sheet and noted that the meeting was being recorded and webcast live.

**26. APOLOGIES FOR ABSENCE**

There were apologies for absence received from Cllr Arkell.

**27. URGENT BUSINESS**

There were no items of urgent business.

**28. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**29. MINUTES AND MATTERS ARISING**

The minutes of the Alexandra Palace and Park Statutory Advisory Committee held on the 30<sup>th</sup> of November 2023 and Consultative Committee held on the 30<sup>th</sup> of November 2023 were agreed as an accurate record of the meeting.

It was noted that there was a delay with the Alexandra Palace and Park Board minutes held on the 9<sup>th</sup> of November 2023 and the 14<sup>th</sup> of December 2023 and this would be completed as soon as possible.

### 30. CEOS GENERAL UPDATE

The CEO Emma Dagnes presented the Chief Executive's General Update report, which included updates on Creative Learning, Park, Property, and Events activities.

Regarding the North East Office Building Repairs Committee was informed that following a competitive tender exercise, ROOFF Limited have been appointed as the Main Contractor. The first phase of works will start in January after the Christmas break. The programme is expected to run until end of May 2024.

Campsbourne Building reactivation discussions have been taking place about reactivating the building for community use. Work was underway to find solutions to a funding gap in order to bring the building up to the required standards for allowing public access. There was also great TV coverage over the Christmas period. The CEO urged members of the Committee to promote the People's Picture (150 Lifetimes) within their area, there was a total of 1005 submissions to date. The project will culminate in the installation of a giant mural in the East Court, as well as the replacement of the various interpretation / information boards located around external areas of eastern end of the building (the BBC Tower, Transmitter Hall).

Regarding the Northern Area of the Park, an online visitor survey was launched in October to gather feedback and opinions on the northern part of the Park (skatepark, playground and Boating Lake). The purpose of the survey is to gather data that can be used to build the case for moving forward with improvement projects and to help with funding asks.

The Café Restaurant had been taken in-house and was being run by the APP, the CEO expressed thanks to the team making great use of the small budget.

Mark Evison, Head of Park and Environmental Sustainability, provided a concise overview of the Park and Environmental Sustainability section of the report. He highlighted updates on rubbish collection, volunteer activity, traffic improvements, and memorial benches. Furthermore, he mentioned that on New Year's Eve, approximately 6,000 visitors came to the park, necessitating a significant cleanup effort by the park team to preserve the space and the building. Regarding rubbish collection, it was observed that figures were nearly back to pre-pandemic levels. Corporate volunteers contributed to work in the woods, with the Chair commending their efforts on Bedford Road.

The following points were noted in the discussion:

- An inquiry was made about whether there were any additional efforts to encourage donations on New Year's Eve and New Year's Day. The CEO responded by stating that they plan to implement a tap-to-donate system across the park for events, while ensuring the safety of volunteers in any fundraising activities. Additionally, a giving strategy will be rolled out for all other events in Alexandra Park and Palace.
- The CEO highlighted Bibliobuzz under the Creative Learning section of the report, noting its significant success. This year marked an exciting development as the program transitioned to offering over four days.

- There were 60 active volunteers, with 21 volunteers supporting Haringey Feast. Elizabeth Richardson noted that for the east wing doors project, the doors were not primed. However, the CEO mentioned that there is currently no funding available to strip and redo them.
- There would be road closures coming soon due to Redbull however updates would follow closer to the time.
- 'The Great Bake' was not planned to take place this year due to feasibility constraints. However, consideration was given to the prospect of organising it in 2025.
- It was observed that the report contained a list of noise complaints, which is up to date. However, for the most accurate and current figures, they are available on the website.
- Councillor Rossetti expressed her intention to circulate an email regarding the ongoing issues surrounding the organisation of road closures.
- Councillor Culverwell inquired about the management of sound volume in the area during events. The CEO explained that Alexandra Park and Palace (APP) adheres to a sound level code but acknowledged that perception of loud noise varies among individuals. To address this, the palace monitors sound levels using independent measures and ensures compliance with regulations. Sound perception is influenced by factors such as weather conditions, hence the investment in independent sound monitors. The goal is to maintain good relations with neighbours.

**RESOLVED:**

To consider and note the content of the report and agree any comments / advice to the Trustee Board.

**31. FABRIC MAINTENANCE PLAN**

Iain McDonald, Head of Property & Facilities presented the annual review of the Fabric Maintenance Plan (FMP).

Key findings included structural integrity, safety, energy efficiency and Aesthetic Enhancements. A structural survey had taken place and revealed several priority areas that require attention, including roof repairs and bridge repairs. There have been 147 Great Hall roof glazing units identified for immediate replacement and a requirement to carry out extensive repairs on our Emergency Exit Bridge serving the Great Hall and the public foot bridge.

Regarding safety, electrical installation systems in key visitor areas have been identified as a priority, such as Distribution board replacements, Emergency Lighting renewal and upgrades to detection systems.

In terms of Energy Efficiency, the buildings showed potential for energy efficiency improvement in various areas including continual work on our BMS controls and heating system infrastructure, LED lighting upgrades and feasibility studies to support future progress. Energy efficiency is a current focus aimed at reducing the carbon footprint, emphasising not only cost savings but also strategic optimisation. The process of changing lights across the expansive estate is a substantial endeavour,

requiring efficient resource allocation. Despite a small in-house team comprising engineers, electricians, and support staff, their collective expertise significantly contributes to operations. Ian mentioned plans to expand the team in the future, recognising the need for growth given the estate's scale. Emergency works currently rely on external contractors, which is not the most efficient approach. Therefore, steps are being taken to bring more tasks in-house, leveraging the team's skills and knowledge. While external contractors will still be necessary for some tasks, the aim is to develop a more self-sufficient team to reduce reliance on external resources over time. This transition will take time, but progress is being made in the right direction.

It was also noted that the findings included, Many of the facilities would benefit from aesthetic enhancements, including interior and exterior decorating and signage improvements to enhance the Palace and Park. Pathways across the estate need to be invested in to ensure minimal claims against slips and trips.

The following points were noted in the discussion:

- Concerns were raised about building the team and engaging apprentices, students, and the community. The response emphasised the long-term goal of utilising apprentices effectively to create a great workplace. Plans to integrate apprenticeships into the forward plan and initiatives like "pay it forward" were mentioned. Additionally, the focus on improving and ensuring a positive impact as a charity was highlighted. The upcoming "Changing Places" project, starting next month, aims to enable disabled individuals to access park facilities.
- The CEO informed members about the focus on financial and environmental sustainability, expressing an ambition to transition APP away from fossil fuel energy within the next decade. While acknowledging that this transition will take time, initial steps have been taken, such as installing LED lighting, resulting in a 20% reduction in electricity usage. The renewable energy team, working in conjunction with creative learning, will engage with schools to inspire the next generation. However, these initiatives rely on the organisation's own fundraising efforts.
- The Chair inquired about opportunities for local residents, suggesting collaboration with Cornell for maintenance and bricklaying work, which could provide opportunities for young people in the area. The CEO confirmed an existing relationship with Cornell and expressed willingness to explore further opportunities for collaboration.

### **RESOLVED:**

To consider and note the maintenance and repairs progress made in 2022/23 and 2023/24 (including scheduled work not yet conducted) and priorities for the next year.

## **32. SUGGESTIONS FOR FUTURE AGENDAS**

The Chair reminded committee members to forward any suggestions for future agenda items to Natalie, Boshra, or the Chair directly.

## **33. NEW ITEMS OF URGENT BUSINESS**

There were no new items of urgent business.

**34. DATES OF FUTURE MEETINGS**

The Chair informed committee members that the date for the next meeting of the Statutory Advisory Committee has not been finalised yet. Boshra will update the committee once the date has been confirmed.

CHAIR:

Signed by Chair .....

Date .....

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## **Public MINUTES OF MEETING Alexandra Palace and Park Board HELD ON Thursday, 9th November, 2023, 7.30pm - 7.45pm**

### **PRESENT:**

**Councillors: Emine Ibrahim (Chair), Nick da Costa, Anne Stennett and Nigel Willmott (Co-Optee)**

**ALSO ATTENDING: Emma Dagnes (APP CEO), Richard Paterson (APP Director of Finance & Resources, Catherine Solomon (APP Director of HR & Organisational Development), Natalie Layton (APP Charity Secretary), Ayshe Simsek (LBH Democratic Services Manager), Boshra Begum (LBH Democratic Services Officer),**

### **1. FILMING AT MEETINGS**

The Chair referred to the filming of meetings notice contained at agenda item 1 and attendees noted this information.

### **2. APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllr Mahbub ,Cllr Elliott and Jason Beazley.

### **3. URGENT BUSINESS**

This being a special meeting of the Board, there were no items of urgent business.

### **4. DECLARATIONS OF INTERESTS**

The Chair invited board members to declare any interests in relation to items on the agenda. No prejudicial interests were made but, for completeness, the Board noted a personal interest declared by the Chair, that the Chair was a trade union representative, which was recorded on the Trustees Register of Interests. She was advised that this was not a prejudicial interest and not relevant to the Pay Review Report as the decision did not involve Council staff.

### **5. EXCLUSION OF THE PUBLIC AND PRESS**

RESOLVED to exclude the press and public from the meeting for consideration of Item 6, Exempt Pay Review, as the report contained exempt information as defined in Section 100a of the Local Government Act, 1972: Paragraph 1 – information relating to any individual.

**6. EXEMPT PAY REVIEW**

The Board continued to consider the exempt information and approve the recommendations set out in the exempt report.

CHAIR: Councillor Emine Ibrahim

Signed by Chair .....

Date .....

**MINUTES OF MEETING Alexandra Palace and Park Board HELD  
ON Thursday, 14th December, 2023, 7.30pm, Ice Rink Club  
Room, Alexandra Palace Way, London N22 7AY.**

**PRESENT:**

**Councillors:** Emine Ibrahim (Chair), Sean O'Donovan (Vice-Chair), Nick da Costa, Sarah Elliott, Ahmed Mahbub and Anne Stennett

**Co-optees/Non-Voting Members:** Duncan Neil (Muswell Hill and Fortis Green Association) (Co-Optee), Nigel Willmott (Friends of the Alexandra Palace Theatre) (Co-Optee)

**ALSO ATTENDING:** Emma Dagnes (APP CEO), Richard Paterson (APP Director of Finance & Resources), Boshra Begum (LBH Senior Democratic Services Officer), Natalie Layton (APP Charity Secretary), Mark Evison (Head of Park and Environmental Sustainability), Jamie Hignett (Unit 38), Neil Coe (Building Surveyor, APP), Iain McDonald (Head of Facilities and Property, APP)

**1. FILMING AT MEETINGS**

The Chair drew attention to the information included on the agenda front sheet and noted that the meeting was not being recorded or webcast live.

**2. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

**3. URGENT BUSINESS**

There was an item of urgent business noted for a supplementary item, these were the legal comments that were received late for reports. This was considered under the Item of urgent business at item 16 and exempt urgent business at item 25.

**4. DECLARATION OF INTERESTS**

There were no declarations of interest.

**5. QUESTIONS, DEPUTATIONS OR PETITIONS**

There were no questions, deputations or petitions.

## **6. THE GROVE PUBLIC ENGAGEMENT EXERCISE**

Unit 38 and Studio HYTE were appointed to undertake the first stage of public consultation for The Grove. Jamie Hignett from Unit 38 presented the current progress working with Studio HYTE design experts on the project.

The Board was informed that the project began with community engagement work in Haringey to build the community plan. At present, there were a range of different projects around the country particularly on improving street markets and Finsbury Park People's Plinth Project partnered with Studio HYTE who specialised in accessibility in design projects. Unit 38 aimed to unlock potential within spaces, include social value, and identify the feasibility gap between individuals with good ideas against the challenges of a lack of funding.

The following points were noted in the discussion:

- Engagement: Unit 38 were interested in views of those who do not use the space and the reasons why for example aesthetic, accessibility, or other reasons.
- Current work: Unit 38 started to interview staff, different stakeholder groups and tenants in the Grove and will begin the public phase of the consultation in January 2024.
- Mid-January 2024: Unit 38 to launch the public consultation, Studio HYTE to build the visual online engagement form, the form will be accessible for those with language barriers, neurodiversity etc. The public consultation will stay open until the end of the workshops and events for roughly 3-4 months.
- April 2024: Workshops to commence and production of first stage plans.
- Unit 38 took on suggestions from the Board around engaging older residents, through groups such as Age Concern, Hornsey Pensioners and other groups recommended. The work at present engaged mainly with residents in Haringey with potential to engage groups outside of Haringey.
- The Board were informed that the current stage of the process was focused on ideas and information gathering, the consultation phase would take place with no pre-conceptions. Consultation aims to find out how people want to use the space.
- There was also potential for prototype events to be run during the school summer holidays, including different activities in the park for after Unit 38 leave the project. Unit 38 to make recommendations on different sources of funding for the brief, when agreed.
- Unit 38 reviewed 1999 plans and history of the area.

### **RESOLVED:**

The Board noted the progress of the Grove Public Consultation led by Unit 38.

## **7. MINUTES**

The minutes of the Alexandra Palace and Park Board held on 9<sup>th</sup> November 2023 and the 12<sup>th</sup> October 2023 and were agreed along with the following changes to the meeting on 12<sup>th</sup> October 2023:

1. Reference to Pensions Sub Committee this should be corrected to Pensions Committee.
2. Remove the bracket after Neil Coe.

## **8. FEEDBACK FROM STAKEHOLDER COMMITTEES**

Nigel Willmott summarised the Consultative Committee held on 30<sup>th</sup> November 2023. Nigel informs the Board that he remains Chair and co-optee appointments were made to John Chilton (Friends of the Park) taking up the vacancy and Duncan, Nigel and Jason remained on the Board.

## **9. FEEDBACK FROM THE FINANCE, RESOURCE, RISK AND AUDIT COMMITTEE (FRAAC)**

### **RESOLVED:**

The report was noted by the Board and the recommendations were approved:

1. For a lending agreement to be established between the Trust and Trading Subsidiary outlined in Section 3.
2. To approve the Risk Register and consider Fundraising as the next deep-dive risk area.

## **10. CHIEF EXECUTIVE'S GENERAL UPDATE**

Emma Dagnes introduced the CEO's General Update. The Board received the report which trustees had considered at the Consultative Committee meeting on the 30<sup>th</sup> of November 2023.

The following points were noted in the discussion:

- It was clarified that the Campsbourne Building was not included as part of the Fabric Maintenance Plan. The Campsbourne Community Collective expressed interest in using the building to ensure the benefit to the community and Alexandra Palace.
- The CEO Emma Dagnes explained that there have been consultations with Campsbourne Community Collective and the Black Roots Group as well as other community groups within the area to ensure the best interests of the charity to retain control over its buildings. The Head of Fundraising and Strategic Projects was reviewing the potential funding pots for the projects.
- There were a low number of noise complaints received for fireworks, only 6 noise complaints were received in total.

## **11. ENVIRONMENTAL SUSTAINABILITY REPORT**

The Board received the report which trustees had considered at the Consultative Committee meeting on the 30<sup>th</sup> of November 2023.

The following points were noted in the discussion:

- There were concerns around whether trees would be preserved as part of this report, and the Board was informed that as the park as a whole is a local nature reserve the trees above a certain size threshold are protected by the conservation area and there is a tree management plan.
- It was explained to the Board that the carbon footprint for the Park and Palace has been calculated as far as practicable for the last four years. Pre-covid figure stood at 3,000 tonnes, although this has reduced to 2,243 for 2022/23 the figure remains large due to the size of the estate.
- Although the standard measure is to compare carbon footprint per metre, due to the pandemic there is missing data. However, eventually the idea would be to use carbon

emissions measurements and number of events/visitors to get an accurate picture.

**RESOLVED:**

The Board noted the report and the updated Environmental Sustainability Policy and Strategy documents.

**12. FINANCE REPORT**

The Board received the report introduced by the Richard Paterson, the Director of Finance & Resources.

The following points were noted in the discussion:

- The proposed loan facility between the two entities were short term loans to deal with cashflow shortages, largely supported by the APTL Board and FRRAC and to ensure the pressures could ease on the Corporate Trustee to bridge any cash flow gaps within the Trust. Further technical details on this would follow in the draft of the report.
- On fundraising it was noted that the report refers to general fundraising like bucket collections in the East Hall which will go towards general expenditure and therefore any other fundraising will be towards specific projects.
- On Car Parking penalties, there were no major concerns and at present there were only general reminder letters being sent. From January penalty charge notices will be issued.
- A 3 month review was conducted on parking charges, this showed that a very small percentage do not pay and most people have embraced the charges.
- On Cashflow forecasts, this has been improving since the report was written, confident as there have been additional put into place. In a better position after the audit as looking like will not go into negative.
- The Board was informed that once the loan facility was in place the agreement would be made clear in the process and the relatively short periods for repayment would be highlighted.
- The financial systems were also a priority for the technology strategy project in the IT Programme, at present is in a good position to review the financial systems, this would also make up a recommendation to come out of the project.

**RESOLVED**

1. The Board noted the full year position;
2. The Board approved the drafting of a loan agreement to provide a mechanism for short term capital loans between the entities, following approval in principle by FRRAC and the APTL Board.

**13. FABRIC MAINTENANCE PLAN REPORT**

Iain McDonald, Head of Facilities and Property introduced the report.

The following points were noted in the discussion:

- Board members expressed they felt the report was succinctly summarised and recommendations clear.
- On risks, due to limited resources the Trust had to spend below the recommended amount to bring the fabric and services into good condition within the 10-year plan and

the general condition has only improved slightly in certain areas and 29% of the building remains derelict. The areas referred to were the basements below the Great Hall, Panorama Room and BBC Tower. The Panorama

- The spaces discussed are big spaces and the NEOB will only account for 1% of the derelict spaces and therefore will need another big project.
- Priority projects included the NEOB, Panorama Room and BBC Wing and not just the studios.
- It was noted that it would be an achievement if one of those projects were to be completed within the next few years and basements would be looked at last once other areas were secured, protected and successfully brought back into use.
- Board members also welcomed the Head of Facilities who had been in place for three months.

## **RESOLVED:**

1. The Board considered and noted the maintenance and repairs progress made in 2022/2023 (including scheduled work not yet conducted).
2. To approve the following priority works for the 2024/2025.

## **14. TECHNOLOGY PROGRAMME BOARD UPDATE REPORT**

Richard Paterson, the Director of Finance and Resources introduced the report.

The following points were noted in the discussion:

- The report aimed to inform Board members of the purpose and activities of the newly formed Alexandra Palace Technology Programme (TP).
- The 'IT Discovery Project 2022', a review into all systems and processes resulted in 21 recommendations. Out of the recommendations, the team agreed 10 priority projects work was currently underway, small improvements being made.
- Project updates included the projects nearing completion included Revised Electronic Point of Sale solution for tills, upgraded WiFi, new Customer Relationship Management system.
- Current projects included the New Venue Management System, GDPR Audit and the revised Technology Strategy.
- Projects being initiated: included New Rostering capability for staff, Estate Security, Buildings and Infrastructure Technology, WiFi Phase 2 and the CRM Phase 2.
- The Board acknowledged the great work of Richard Warner, a volunteer that dedicated a great deal of time and commitment. Richard, a local resident, has a strong family attachment to the Palace, his father worked on the original mast and became interested in volunteering for the palace a year ago while on a tour. The Board welcomed the idea of inviting Richard to a future meeting.

## **RESOLVED:**

The Board noted the report.

## **15. APPOINTMENTS**

Board members agreed to appoint Councillor Sean O'Donovan as the Chair of FRRAC and as the APTL Company Director.

The Board also agreed to appoint Councillor Emine Ibrahim as the chair of the Alexandra Park and Palace Board and to authorise the charity's annual return.

ACTION: Natalie to send Councillor O'Donovan the Trustee and APTL Director forms for completion.

**RESOLVED:**

The report was noted.

**16. NEW ITEMS OF URGENT BUSINESS**

The Board noted the supplementary information provided under urgent business, which were received late, this contained legal officer comments on reports.

**17. DECISION TRACKER**

ACTION: Natalie to amend the decision tracker to remove the hourly rates which should be made public.

**18. EXCLUSION OF THE PRESS AND PUBLIC**

**19. EXEMPT MINUTES**

The Exempt minutes were agreed.

**20. EXEMPT DRAFT ANNUAL REPORT AND ACCOUNTS**

The Report was noted and the recommendations were agreed.

**21. EXEMPT ROOFTOP ADVENTURE LEASE REPORT AND ACCOUNTS**

The report was noted and the recommendations were agreed.

**22. EXEMPT HEALTH AND SAFETY UPDATE**

The report was noted and the recommendations were agreed.

**23. EXEMPT TRADING SUBSIDIARY CHAIR'S REPORT**

The report was noted and the recommendations were agreed.

**24. EXEMPT STRATEGIC RISK REGISTER AND DEEP DIVE**

The report was noted and the recommendations were agreed.

**25. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

The Board received the supplementary legal comments on the exempt reports and this was noted.

**26. CLOSE MEETING**

The meeting closed at 9.10pm

CHAIR: Councillor Emine Ibrahim

Signed by Chair .....

Date .....

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## **MINUTES OF MEETING Alexandra Palace and Park Board HELD ON Monday, 26th February, 2024, 7.30pm**

### **PRESENT:**

**Councillors:** Emine Ibrahim (Chair), Sean O'Donovan (Vice-Chair), Nick da Costa, Ahmed Mahbub and Anne Stennett

**Co-optees/Non Voting Members:** Duncan Neill (Muswell Hill and Fortis Green Association) (Co-Optee) and Nigel Willmott (Friends of the Alexandra Palace Theatre) (Co-Optee) and John Chilton (Friends of Alexandra Park)

### **39. FILMING AT MEETINGS**

The Chair drew attention to the information included on the agenda front sheet and noted that the meeting was being recorded and webcast live.

### **40. APOLOGIES FOR ABSENCE**

There were apologies for absence received from Jason Beazley & Cllr Elliott.

### **41. URGENT BUSINESS**

The Chair informed members of the board that there were no late items and highlighted that the following documents were circulated by email on the morning of the Board meeting. These documents included:

- Item 9 - FRRAC Chair's feedback report
- Item 10 - Revised FRRAC Terms of Reference (to include FRRAC & APTL edits)
- Item 17 - Large copies of Exempt Strategic Risk Register
- Item 18 - Exempt APTL Chair's feedback report

### **42. DECLARATIONS OF INTERESTS**

There were no declarations of interest.

### **43. QUESTIONS, DEPUTATIONS OR PETITIONS**

There were no questions, deputations or petitions received for this meeting.

**44. MINUTES**

The minutes of the Alexandra Palace and Park Board held on 14 December 2023 & 25 January 2024 were agreed.

**45. FEEDBACK FROM THE STAKEHOLDER COMMITTEES**

It was noted that the minutes of the Alexandra Palace and Park Consultative Committee held on 25 January 2024 and the Advisory Committee held on 25 January 2024 were agreed as a correct record.

**46. CHIEF EXECUTIVE'S GENERAL UPDATE REPORT**

CEO Emma Dagnes presented the Chief Executive's General Update report, which included updates on Creative Learning, Park, Property, and Events activities. The Advisory (SAC) and Consultative (CC) committees reviewed this information during their meetings on January 25th.

Unit38, specialists leading the Shaping The Grove public engagement exercise, provided a brief presentation to the SAC & CC on January 25th outlining the approach. An online survey, "Shaping the Grove," containing 27 multiple-choice questions and text boxes for additional comments, is now open to gather feedback. There are currently 500 responses to the Grove Masterplan Consultation.

Work on repairing the North East Office Building (NEOB) has already commenced. The first phase, aimed at making the NEOB watertight, started and is expected to finish in May 2024.

Efforts are underway to address a funding gap for the reactivation of the Campsbourne Building to meet required standards for public access.

An online visitor survey was launched in October to gather feedback on the northern area of the Park, including the skatepark, playground, and Boating Lake. The data collected will support improvement projects and funding requests.

The People's Picture, a giant Mural project in the East Court, is currently in development.

The Café Restaurant project, situated in a listed building, is progressing through the RIBA stage, though there is still considerable work to be done.

Mark Evison, Head of Park and Environmental Sustainability, provided a brief introduction to the Park and Environmental Sustainability section of the report. He mentioned updates on rubbish collection, volunteer activity, traffic improvements, and memorial benches. Additionally, he noted that on New Year's Eve, there were an estimated 6,000 visitors to the park.

The following points were noted in the discussion:

- Cllr O'Donovan expressed concern about the state of the notice boards, noting vandalism and green mould, highlighting their significance as the first impression for new visitors. He inquired about the timeline for improving their appearance. The response outlined plans for refurbishment, emphasising the need for a holistic approach to address structural issues comprehensively. Despite previous challenges with short-term fixes, funding has now been secured for the refurbishment project.
- A concern was raised regarding the unsightly appearance of the concrete and plastic barriers on the Main Road, questioning their permanence. Emma Dagnes responded that they were installed temporarily during Covid to address safety concerns related to anti-social behaviour. The concrete barriers are not for pedestrian use but to deter such behaviour, which has been a long-standing issue.
- A concern was raised about New Year's Eve, which drew 6,000 visitors. It was noted that this attendance represented a slight decrease compared to previous years. Additionally, it was highlighted that New Year's Eve is not a public display and is not considered an appropriate place for young children. This aspect has been clarified in communications, and collaboration with the police is ongoing to address any related issues.
- Alexandra Park and Palace was promoted as a free fireworks viewing location by some sources, leading to criminal disorder issues as individuals set off their own fireworks.
- On Creative Learning it was noted that the current focus is on projects to commemorative Alexandra Palace's 150th Anniversary continue including outreach towards an exhibition and mural concluding in the Spring of 2024.
- Rhythm Stick, our night club for adults with disabilities, took place on the 14<sup>th</sup> December in Marcus Garvey Library as part of the Young Creative Network (YCN) programme.
- The Transmitter Hall and Creativity Pavilion continues to be used regularly for community group activities and rehearsals including: boxing and skating clubs, Haringey Music Service and other local music groups and the theatre school.
- Alexandra Palace's Young Actors Company are currently working with the former Associate Director of The Hampstead Theatre, Jonny Siddle, on a version of Macbeth based on the young people's experiences of living in Haringey. The performance will take audiences on a tour of the Palace's basements, opening this rarely seen space for visitors as part of the 150th programme.
- A Biblio-buzz tour of literary based activities is currently being finalised with Haringey and Enfield Libraries which will include author readings, performances, crafts workshops, and creative writing activities.
- On Volunteering at the Palace, 60 Active volunteers are embedded in numerous departments across Alexandra Park & Palace and delivering: stewarding in the theatre/events, archive and interpretation, image moderation, curation, supporting creative learning activities, assistants teaching, designing/running tours, and gardening. A new recruitment drive is planned for early 2024 to increase the number of Theatre volunteers.

- Emma Dagnes encouraged the members of the Board as well as Consultative Committee and Statutory Advisory Committee to keep updated with what's on at Alexandra Park on the website.

**AGREED:**

The Board noted the content of the report and noted feedback from the stakeholder committees.

**47. FEEDBACK FROM, RESOURCE, RISK AND AUDIT COMMITTEE (FRRAC)**

The Board was informed about the HR report, which fell under other considerations, providing an overview of HR activities up until January 2024. The report highlighted an improvement in BAME representation, attributed to positive actions taken to foster inclusivity, including initiatives such as recruitment through Haringey Works and ensuring all staff receive training in equality, diversity, and inclusion. This information is updated every three months.

Councillor O'Donovan emphasised the importance of e-learning, suggesting that volunteers, trustees, and board members should also complete these online trainings.

**AGREED:**

The Board resolved to:

To consider the tabled report of the Chair of FRRAC and approve any recommendations from the 19 February FRRAC meeting.

The recommendations from FRRAC were:

- i. To note the feedback from FRRAC including that the Trustee Board:
- ii. approves and adopts the amended Terms of Reference for the Finance, Resource, Risk and Audit Committee (FRRAC) subject to the inclusion of the recommendations in 3.4 of this report.
- iii. approves the Risk Register and agree the two areas for deep dive in 2024/25 as: Fundraising Approach and Security.
- iv. notes the 2024/25 draft budget information and the proposal to review the APTL Licence Fee. However, following FRRAC it was subsequently decided not to review the licence fee.

**48. FRRAC TERMS OF REFERENCE**

The Board was asked to approve the tabled version of the reviewed terms of reference for adoption. It was noted that although an advisory committee with no decision-making powers, it is still good governance practice to review the Terms of Reference for FRRAC, which were last reviewed in November 2018. The Board was informed that all amendments aimed to tidy the language and clarify the role of the APTL, as well as address issues related to the quoracy of the committee.

The Board was informed about the tabled version of the terms of reference, which incorporated FRRAC and APTL Board additions, highlighted in yellow.

**AGREED:**

The Board resolved:

To approve the amended Terms of Reference for the Finance, Resource, Risk and Audit Committee (FRRAC) for adoption with immediate effect.

**49. FINANCE REPORT**

The Board received the report introduced by the Richard Paterson, the Director of Finance & Resources. The Board was informed that the Finance Report was being presented to update them on the Trust's financial position and to seek approval for the outline budget. It was noted that the recommendation to review the Trading Subsidiary license fee is no longer relevant

It was clarified that in terms of cashflow this is not until October 2023, it is from December where the deficit is being projected. In terms of the timings in the report it was noted that this was an iterative process.

On leases it was noted that we are looking to renegotiate or take back in house – this is us making an assumption, and be relatively pragmatic, and in terms of car parking

**ACTIONS:**

1. To change the wording of section 1.2 to use "Note" instead of "approve".
2. To remove the content mentioned in section 1.3 altogether.

**AGREED:**

The Board resolved to:

To note the full year forecast for the Trust.

1.2 To approve the outline Budget position for 2024/25.

1.3 To note the Trust's intention to undertake an internal review the Trading Subsidiary Licence Fee and Cost Sharing agreements, as set out in section 5.

**50. NEW ITEMS OF URGENT BUSINESS**

There were no new items of urgent business.

**51. DECISIONS TRACKER**

The Board was informed that there were no decisions taken since last reported for information.

**52. EXCLUSION OF THE PRESS AND PUBLIC**

**53. EXEMPT MINUTES**

The exempt minutes of the meeting held on 14 December 2023 & 25 January were approved as an accurate record of the meeting.

**54. EXEMPT PROPERTY REPORT**

The exempt information was considered and the recommendations were approved.

**55. EXEMPT STRATEGIC RISK REGISTER**

The exempt information was considered and the recommendations were noted.

**56. EXEMPT TRADING SUBSIDIARY CHAIR'S REPORT**

The exempt update report from the Chair of the APTL was noted.

**57. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT.**

None.

CHAIR: Councillor Emine Ibrahim

Signed by Chair .....

Date .....

## **MINUTES OF MEETING Alexandra Palace and Park Board HELD ON Wednesday, 27th March, 2024, 7.30pm**

### **PRESENT:**

**Councillors:** Sean O'Donovan (Vice-Chair), Emine Ibrahim (Chair), Nick da Costa and Anne Stennett

**Co-optees/Non Voting Members:** Jason Beazley (Three Avenues Residents Association (TARA)) (Co-Optee) and Nigel Willmott (Friends of the Alexandra Palace Theatre) (Co-Optee) and John Chilton (Friends of Alexandra Park)

### **58. FILMING AT MEETINGS**

The Chair drew attention to the information included on the agenda front sheet and noted that the meeting was being recorded and webcast live.

The Chair notified the committee that this special meeting was convened before the Easter break due to an anticipated significant deficit in February prior to the Board's approval of the 2024 Budget. Efforts had been made to reduce the deficit to an acceptable level, pending factors such as energy prices, efficiency, and funding applications.

### **59. APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllr Mahbub and Cllr Elliott.

### **60. URGENT BUSINESS**

The Chair informed members of the board that there was a supplementary pack sent out which included reports for items 7, 8 and 11.

### **61. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **62. QUESTIONS, DEPUTATIONS OR PETITIONS**

There were no deputations/petitions/presentations or questions received.

### **63. 2024/25 BUDGET**

The Board received the 2024/25 Budget report introduced by the Richard Paterson, the Director of Finance & Resources.

Members of the Board were reminded that in the Board meeting on 26 February 2024, the Trustees were presented with a draft, outline Budget position of an in-year deficit of £1,012,000, £579,000 worse than is expected in 2023/24. It was noted that efforts had been made to reduce the £1 million deficit since the last presentation, as detailed in the report. Additional efforts were required to reduce the deficit, and we have successfully undertaken those efforts. The resulting changes were outlined in the report. Key changes outlined included adjustments to utility costs, aiming to rectify discrepancies in cost allocation caused by pandemic-related lockdowns, and proposals to enhance car parking income for the benefit of the charity. While these measures aimed to improve the financial situation, it was acknowledged that further work was needed to bring the deficit to a more manageable level.

The following points were noted in the discussion:

- Richard reassured the Board that thorough consideration had been given to the Revenue side. Additionally, he highlighted a review of online donation generation methods, identifying potential to elevate the targets.
- The Board was assured that APTL was in a favourable position, and in fact, slightly improved.

**AGREED:**

The Board resolved to:

To approve the budget position for 2024/25.

**64. CAR PARKING CHARGES REVIEW**

The Board received the Car Parking Charges Review report introduced by the Richard Paterson, the Director of Finance & Resources.

In April 2019, Integrated Transport Planning Ltd (ITP), an independent expert consultancy firm, were asked to provide support to APPCT to inform a review of existing car parking arrangements at APP. Following this review, ITP helped APP develop proposals for the introduction of parking charges across the site. There was a stakeholder survey on the charges conducted from 11<sup>th</sup> November 2019 to 10<sup>th</sup> January 2020, which gained the views from stakeholders, beneficiaries, visitors and residents. The implementation of car parking charges in July 2023 achieved its intended objectives, but income levels have not met initial expectations. Pricing was reviewed to enhance transparency and fairness. The recommendation for approval at this meeting is to raise the hourly rate from £1.50 to £1.75, while retaining the first hour free for customers.

The following points were noted in the discussion:

- Members inquired about the frequency of car parking at Alexandra Park and Palace. The response indicated a lack of specific data but noted a significant number of repeat parkers. Only 17% of total parkers stay beyond 4 hours, while 22% stay less than two hours.
- Another query pertained to the calculation of reducing free parking from 30 to 15 minutes. However, this has not been calculated due to logistical considerations, particularly for events, which is why the half-hour cutoff was introduced.
- Cllr O'Donovan raised a concern about the potential increase in people leaving their cars overnight, particularly if they are inebriated and hesitant to pay the increased fee of £21 instead of the previous £8, which might lead to an inclination towards drink driving. The Board was informed that there had been no incidents to date.
- The presence of two stewards in the car park at all times was primarily to cover comfort or lunch breaks and occasionally to assist in other areas of the car park. Their role included providing assistance and guidance to visitors regarding parking regulations, contributing to a welcoming atmosphere at Alexandra Park. Recently, their working pattern had been adjusted to start later, allowing them to monitor parking behaviours more effectively.
- In comparison with other London boroughs, it was noted during the Car Parking Charges review that our proposal is cheaper than parking in Haringey car parks. Despite several suggestions for further increases, our focus was on simplifying the process while raising charges.
- The Chair noted that while many London venues rely on public transport, Alexandra Park and Palace's provision of car parking is both an asset and a necessity. It offers convenience for visitors and essential accessibility for those with disabilities.
- The Board was briefed on exemptions from car parking charges for registered disabled individuals, as well as for other groups such as ice rink users.

**ACTION:**

- To provide the Board with an update on the observed effects of implementing the car parking charges in six months' time.

**AGREED:**

The Board resolved to:

- With the exception of the first 30 minutes which will remain free, to approve the increase in car parking charges to a flat rate of £1.75 per hour.

**65. NEW ITEMS OF URGENT BUSINESS**

There were no new items of urgent business.

**66. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:**

That the press and public be excluded from the remainder of the meeting as item 11 contains exempt information as defined under paragraphs 3 and 5, Part 1, Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

**67. EXEMPT 2024/25 BUDGET INFORMATION**

The Board noted the exempt information and resolved to:

To note the APTL budget position for 2024/25.

**68. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

None.

CHAIR: Councillor Emine Ibrahim

Signed by Chair .....

Date .....



**MEETINGS OF THE STATUTORY ADVISORY COMMITTEE  
& THE CONSULTATIVE COMMITTEE  
1 JULY 2024**

**Report Title:** General Update

**Report of:** Emma Dagnes, Chief Executive, Alexandra Park & Palace

**Purpose:** To update the Advisory and Consultative Committees on Alexandra Park and Palace Charitable Trust activities and the events programme.

**Local Government (Access to Information) Act 1985 - N/A**

**1. Recommendations**

- **Advisory Committee:**  
To consider and note the content of the report and agree any comments / advice to the Trustee Board.
- **Consultative Committee:**  
To consider and note the content of the report and provide any feedback to the SAC and Trustee Board.

**2. Executive Summary**

**2.1 Introduction**

The Statutory Advisory Committee (SAC) was established by the Alexandra Park and Palace Act, 1985 and its remit includes advising the Trustees on activities and events, car parking arrangements, planning related matters and maintenance of the Park. SAC membership consists of 8 Council Members and 8 representatives from residents' associations from specified surrounding areas. The Consultative Committee (CC) was created to extend the Trust's engagement with a wider group of representatives of appropriate local and national organisations.

- 2.2 This report provides both Committees with a general update on activities and the events programme. including Creative Learning, Park, Property and Events activity.
- 2.3 The SAC and the CC are invited to consider the information during their respective meetings and provide advice or feedback to the Trustee Board.

### 3. Planning and Strategic Project Updates

#### 3.1 Enhancing The Grove

- i. The public engagement exercise, led by architectural cooperative Unit38 and designers Studio Hyte, to explore potential ideas for improvements to The Grove ended with a family fun day held on 8<sup>th</sup> June. The event was co-created by Alexandra Palace's Young Creatives Network who presented some of the findings from earlier phases of the fact-finding exercise.
- ii. Summary of findings are as follows:

<b>Uses and Activities</b>	
Play	More space for play, whether it be natural play, dedicated equipment or indoor. It should be accessible, in multiple locations and suitable for all ages. Equipment should be designed to encourage social interaction.
Music and Events	Desire for live music to return, alongside events for children and young adults. Improvements to the bandstand.
Cafe	Longer opening hours, public toilets and indoor seating.
Children's activities	Excellent facilities (345 and Little Dinosaurs) but lack of spaces for older children. Lots of support for more events and activities for children.
<b>Access, Safety and Inclusion</b>	
Toilets	Lack of toilets cited by many. Makes park inaccessible for disabled, pregnant, elderly or those with young children. Changing Places toilet needed.
Access	Wide range of seating needed to make socialising easier – natural seating, accessible seating, sheltered seating. Lack of signposting to the Grove itself, online and in the Park. Water leaks and damaged surfaces make it difficult for those less mobile. Lack of dropped curbs makes access to grassed areas difficult for many.
Safety	51% of women don't feel safe after dark. No lights at entrance of 345 or Little Dinosaurs. No increase of lighting necessarily wanted, but lower level lighting that is consistent to avoid glare and dark spots. MH bridge cited as dangerous and intimidating.
Sustainable Infrastructure	All buildings require upgrading. All options for retrofit should be explored before considering new builds. Additional energy sources should be explored.

<b>Nature, Health and Well-being</b>	
Planting and Growing	14% want to see more planting, improved environments for wildlife. Some interest in a growing space – accessible for all.
Visitor Centre	Regular opening hours.
Keeping Active	Dedicated facilities for sports/ exercise.
<b>Management and Community Involvement</b>	
Park staff and Volunteers	Desire for increased staff visibility and communication with public. Only 2% aware of volunteering opportunities. Dedicated volunteering opportunities for different community groups.
Co-production	Many groups supportive of being involved in future projects and decision making. Markfield Project offer of play-out day with their users to get better understanding of accessibility for disabled children. Disability Action Haringey can help plan and review future plans. Lordship Rec User Group Forum example cited.

### 3.2 North East Office Building (NEOB) Repairs

- i. The project has recently moved on from a particularly challenging period. The roof was removed in March, revealing the condition of the internal walls and floors of the mezzanine level. In summary, the interior was in much worse condition than expected. Works were halted whilst detailed conversations with Haringey Council and Historic England were carried out.
- ii. An amended Listed Building Consent application was submitted in May to reflect the necessary changes to the scheme as a result of the interior condition of the NEOB.
- iii. The programme now extends to beyond the summer months, likely October completion date.
- iv. Fundraising activity towards the next phase of the North East Office Building transformation has begun following the completion of external consultancy on our fundraising appeal. An Expression of Interest to the National Heritage Lottery Fund towards the project is in progress. A verbal update, if any, will be provided at the meeting.

- 3.3 Campsbourne Building Reactivation: The aspiration to reactive the building for community use remains, however it is not a priority project for this financial year as there is no budget available to allocate towards the essential landlords works, and there are a number of other projects that are considered more pressing at this stage.

- 3.4 Northern Area of the Park: Online visitor survey was launched in October to gather feedback and opinions on the northern part of the Park (skatepark, playground and Boating Lake). The purpose of the survey is to gather data that can be used to build the case for moving forward with improvement projects and to help with funding asks.

3.5 Changing Places Facility

Work on the new Changing Places facility in the Ice Rink lightwell is close to completion and will provide the Palace's first fully accessible bathroom, suitable for visitors with profound disabilities. The works have been possible through grant funding:

- Haringey Council (as part of central government initiative)
- The Chapman Charitable Trust, a grant-giving charity for organisations to promote physical and mental wellbeing, conserve our natural environment, and increase the accessibility of the arts.

Whilst installation is complete, minor finishing touches are being made and new signage has been ordered prior to formally opening of the facility.

3.6 Café Restaurant

The project has reached the end of RIBA (Royal Institute of Architects) Plan of Work stage 2 (concept design). An initial cost estimate has been sought, and options for next steps are being discussed, as at present the landlord's costs are prohibitive.

- 3.7 The Trust is preparing its annual report for 2023/24 which will be presented to the Trustee board and shared with the Committees in due course.

3.8 Park Byelaws Review

Feedback from committee members has been incorporated into a final draft set of Byelaws (based on the government model) and shared with the Council's Legal Teams for initial feedback. Further assessments and consultation stages in the process have been identified and will increase the project timeline, which very much depends on capacity and budget. The updated Byelaws and timeline have been shared with the committees by email.

## **5. Maintenance, Repairs & Improvements Since Last Reported**

5.1 South East Office Building

The spaces in the South East Building, used as temporary offices by Willmott Dixon during the Theatre construction works, have been redecorated with electrical upgrades. The first floor consists of office space, a meeting room, a kitchen-break-out room and an archive storage room, which have been furnished with used items donated through a local business and will provide much needed staff working spaces. Another space of the palace reopened for use, aligning with our goal to Restore Derelict Spaces.

5.2 Johnson Servery refurbishment: rewiring, new floor and new ceilings and lighting. Design of the new counter to be decided and the two side rooms will be redecorated.

5.3 Sustainability

- LED replacements to all light-posts on the South Terrace – reducing energy consumption by 50%
- LED lighting (and motion sensors in the smaller rooms) installed in Transmitter Hall

5.4 Other work (March – May)

- Fire door upgrades across the site and a new fire isolation shutter fitted in the Great Hall.
- New heating circulation pump installed in the BBC basement (serving the BBC tower) and associated works.
- Smoke Vent compressor repair and replacement works to increase reliability and resilience (West Hall and North West Hall). Repairs to vents will continue throughout the building.
- Ice Rink
  - plant room resilience work - two new pump inverters installed that will not affect other plant machinery in case of a fault.
  - Ammonia Alarm upgrade – in the unlikely event of a leak or a spill, a dedicated beacon will alert the control room as well as a message through the Fire Alarm system, with separate alarms for a leak (small amount of Ammonia released) or a spill (major release).
  - North East seating area steps repairs
- North West Yard building roof repairs.
- Theatre – electrical inspections and PAT testing in all spaces and roof vent cover replaced following leaks during heavy rain.
- West Yard Slip Road: New windows and door installed in the security sentry box and repairs to the floor and walls. The Slip Road Barrier pole has also been replaced after it was hit and broken by a truck.
- Great Hall Toilets general maintenance.
- CCTV cabling extensions.
- Transmitter Hall and associated rooms – full rewire and additional lighting and power sockets installed, ceiling works to two rooms and additional fire detection sensors installed.

## **6. Park & Environmental Sustainability**

- 6.1 Our waste management company, Islington Commercial Waste, delivered an awareness session at the staff meeting in April providing statistics including:
- 46% of waste was recycled between January and March 2024,
  - 54 tonnes of general waste generated in the same period.
  - Nearly all the recyclable materials are transported to UK sites with a full audit trail. Nothing goes to landfill.
  - Waste that cannot be recycled is transferred to the North London Waste Authority centre in Edmonton to be incinerated into energy, which supplies North London with 26% of its energy.
- 6.2 The grounds maintenance team have worked every day of the year and also some extra overnight shifts to keep the park tidy and clean; they collected a total of 144 tons of rubbish this year.
- 6.3 The park received approximately 3.6 million visitors in 2023/24 financial year.
- 6.4 Following previous funding for the Alexandra Park Wetland Creation project, which paid for the feasibility studies, the Mayor of London awarded us a further £50,000 to start the first stage of the project. Further information at agenda item 8.
- 6.5 A project to standardise the bollards around the park has started. This will slowly replace the odd bollards on site, creating a more concise look throughout the park.
- 6.6 We have installed four “don’t feed bread to the birds” signs around the lake to educate visitors and avoid feeding the birds bread, which can be harmful.
- 6.7 Following a successful application to Haringey Council’s Community Carbon Fund, two grants have been awarded by the Council for the installation of Solar Panels on the Sports Pavilion roof and LED lights on the South Terrace, more information is included in the report at Agenda Item 9.

## **7. Creative Learning**

- 7.1 The Creative Learning Team have continued to deliver the regular programme for people of all ages as well as 150<sup>th</sup> bespoke celebratory events. Creative staples such as Wild in the Park outdoor learning, Singing for the Brain and Cafe Palais have been complemented by new events such as the launch of the North London Book Fest and 150th exhibition By the People: 150 Lifetimes, supported by a range of community partners including Haringey Music Services, Elite Transformations, Kaos, Haringey Create, Alzheimer's Society and many more.

7.2 Biblio-Buzz 2024 saw more young people aged nine to 12 years old reading for pleasure with 900 young readers attending the ceremony. Young readers were challenged to read six shortlisted texts – before taking on a range of literary challenges and voting for their favourite book. It culminated at an award ceremony on Friday 22 March in the Theatre at Alexandra Palace, plus a ceremony for the Haringey Library Service Award, where young people met authors, got their books signed, took part in workshops and Q&As, and found out who the winners were at a very special ceremony.

7.3 North London Book Fest

Taking inspiration from the success of our Children's Book Award, this year we launched an ambitious new festival to connect readers with iconic authors and up-and-coming writers, creating a feast of readings, panel discussions, Q&As, workshops and book-signings for readers of all genres and ages.

Its stimulating and diverse programme, included Natalie Haynes, Lemony Snicket, Erin Kelly, Michael Rosen, Leo Vardiashvili and Stuart Turton, as well as much-anticipated new titles from bestselling novelists and showcased some of the year's most exciting debuts, such as Leo Vardiashvili who was in conversation with Cecile Pin. The festival also included the very best children's writers giving workshops and featured fiction written and set in Haringey. Around 3000 people took part in the festival in its first year.

7.4 Wild in the Park - Forest School offers outdoor learning education sessions, with dedicated experienced educators, in a secure environment for children to engage with the natural world that's rich in biodiversity. This year we've added an additional day to the delivery of the programme as the programme grows.

7.5 Wild in the Park - **Skate Jam**

Skate Jam is a daylong celebration of skating with a 2-hour skate jam for all ages. The day starts with workshops for beginners and intermediates with the after-lunch jam for competent skaters only. Despite a rival Skate Jam happening on the same 500 people attended the event.

7.6 By the People: 150 Lifetimes

- By The People: A 150 Lifetimes, was an ambitious project to preserve thousands of people's memories and connection to Palace, the permanent artwork was unveiled in the East Court on 23 May (image below).
- Commissions included a gigantic photomosaic of the palace created by British visual artist Helen Marshall, founder of the People's Picture, whose work also features at the Kennedy Space Center and Gatwick Airport.

- The mosaic would be created from images and stories sent us by the public including images of family days out, first steps, marriage proposals and life-affirming cultural experiences. These images were interwoven with pictures from our archive highlighting the individuals from the key moments of history, world firsts, innovation and London life that have been part of Ally Pally's unique century and a half.
- Alongside this, a community curatorial team met weekly with heritage sector experts to create a complimentary exhibition to the mosaic which would celebrate some of the lesser-known people who made a significant contribution to the ongoing success of the palace.



Unveiled on 23 May: By The People: 150 Lifetimes (by artist Helen Marshall, founder of [The People's Picture](#))  
Funded by [The National Lottery Heritage Fund](#).

- 7.7 As part of the 150<sup>th</sup> Celebrations, Catherine West MP, hosted a celebratory reception in the Jubilee Room of the Houses of Parliament on 13 May where a range of funders, partners and creative learning participants got together to toast the next 150 years. The Charity also launched its new Vision “A Sustainable Home For All That We Do” and set out the ambitious Goals that it intends to achieve over the next 10 years.



13 May Jubilee Room, Parliamentary Reception to celebrate 150 Years of Alexandra Palace

7.8 Into the Grove – Community Engagement Event 8 June 2024

7.8.1 Supported by 5 volunteers (artist liaison, stage management, meet & greet of visitors and encouraging visitors to take part in Unit 38's survey) the event was attended by 600 people. The Theme was reimagining the Grove and taking part in public engagement to find out what people want to see happen in the space. Into the Grove was a pilot event. The event was a success, there were 3 noise complaints but other than that extremely well received. Feedback from the public was that they would like more events/activities like that in the area.

7.8.2 It was a big success with a stage including performances from:

- Chickenshed – inclusive theatre company performing Tales from the Shed for young children
- Write 2 Speak – spoken word performances
- Guillermo Fernandez – YCN member and events management course student
- The Bakelites – U3A jazz group who rehearse weekly in the transmitter hall
- KLEM – singer/songwriter, has led creativity camps in the past
- High Windows – YCN members
- Charlie Vaughan – VS team member
- Russeni Fisher – hosted the stage (also hosted the people's stage at last year's 150<sup>th</sup> party)

7.8.3 Creative workshops/stalls included:

- Jackson's Lane Circus Skills drop in workshop
- Friends of the Park stall
- Forest Schools Drop in workshop
- Arts and Crafts drop in workshop
- Aquaria COSM Terrarium Making drop in workshop
- Unit 38 stall – public engagement

7.9 Library Lates

7.9.1 76 people attended the event at Wood Green Library which ran from 7.30pm – 11pm.

7.9.2 To keep in with the theme of Rerimagine attendees could engage with Talkaoke - Talkaoke is a pop up talk show where any can sit down and air their views around the table of chat. Talkoake is a fun and exciting way to have a debate, conversation or discussion about the things that matter to you. This was recorded and will be available on film soon. Topics discussed included Alexandra Palace and what people want to see happen there, reimagining Wood Green, green spaces and regeneration.

7.9.3 The music was hosted by DJ Yoga who had worked with a group of local young people during the Easter holiday on a music production project, the young people performed their original music. DJ Dymond kept the music flowing throughout the evening and there were live performances from local young emerging artists Dream, Chriss Ross and Dre.

#### 7.10 AP Sounds

7.10.1 On the 6<sup>th</sup> and 7<sup>th</sup> June AP Sounds broadcasted from Alexandra Palace Station on Platform 1. Jessica Sammut hosted the live broadcasts with co-hosting from Kirsten Forrest (Curatorial and Interpretation Manager) and Katie Wooten (Young Actors Company). The shows had a focus on the community aspects of AP, particularly focusing on the Transmitter Hall and the groups who use it. The shows were a mixture of recorded, live and archive content. Guests included Kirsty Baird from the Ice Rink, North London Skate Club, Friends of Alexandra Palace Station, Ally Pally volunteers (2 volunteers took part in 2 x different programme slots to discuss the BBC Studio tours & the gardening group), EFG Boxing Club, and live musical performances from members of the young creatives network and Haringey Music Services Young Musicians.

7.10.2 A podcast is available to listen on the AP Sounds events page on the website, this is a 15 minute soundscape and designed to be listened to on the walk up the hill from the station to the palace.

7.10.3 The two live broadcasts were recorded and will be available to listen back to via a blog post on the website soon.

#### 7.11 BBC Studio Tours – London Festival of Architecture

Tickets for the six tours held over two days for the London Festival of Architecture sold out almost immediately proving how much interest there is from the public to visit the BBC Studios. The tours were led by team of 11 enthusiastic and knowledgeable volunteers over the two days and towards the end of the tours in Studio B visitors were encouraged to explore future uses of the historic space by engaging with a call-to-action artwork created especially for the Festival by artist-teacher Alix Smith. Feedback from the visitors (78 in total) was very positive and many have enquired about future tours for interested groups. The visitors included inquisitive members of the public, students, ex-engineers who had worked at Ally Pally for the Open University and current employees of the BBC.

## **8. Interpretation**

- 8.1 Since last reported, the main focus of interpretation work has been in supporting the *By The People* exhibition content and image collation with additional research, writing and editing the exhibition panels and coordinating the exhibition installation in the East Court.
- 8.2 Other work has included filming an archive piece for BBC London, creating heritage assets and content for the North East Office Building project, collecting oral histories from a Greater London Councils archivist from 1970s and architects involved in the 1980s Palace reconstruction, delivering heritage talks and tours for teachers, Friern Barnet Local History Society; the British Cinema and TV Veterans group; and Southgate District Civic Voice.
- 8.3 For the second year we hosted Television, Cinema & Media students from the University of North Texas for a talk and tour of the historic BBC wing. Two groups in June were arranged for AIFS (The American Institute for Foreign Study).
- 8.4 Community Radio co-hosting with Jessica Sammut as part of the London Festival of Architecture, contributing heritage and archive segments with historical context for current activities.
- 8.5 Hill Dene Court memories project – working with Tom Hobden of We are UNIT and residents of the local sheltered housing community.
- 8.6 A funding application has also been submitted to BAC (Business Archives Council) for an archive cataloguing grant in collaboration with a volunteer archivist.

## **9. Events**

- 9.1 Alexandra Palace won the Event Venue/Space of the Year award at February's Event Production Awards 2024. We have also been nominated in the Association of Event Organisers (AEO) Awards for BEST Venue Team - a verbal update on the outcome of the AEO awards will be provided at the meeting.
- 9.2 June saw a month long celebration of architecture and city-making as part of the annual London Festival of Architecture (LFA). The Festival's mission was to open up discussions around architecture, test new ideas, as well as reveal and promote new talent. Wood Green and Alexandra Palace were chosen as a key destination for this significant event comprising a range of free and ticketed events, workshops, tours and installations including Wood Green Library Lates and a Youth Panel Discussion and Performance at Rising Green Youth Hub.

- 9.3 Committee Members are reminded of the following events in the Park, which require temporary closures of Alexandra Palace Way and areas of the Park as well as changes to car parking and public transport.

Red Bull - Saturday 22 June 2024

*The road and East Court car park will be closed on **Thursday 20 June** until Sunday 23 June 2024 and W3 bus diverted.*

Summer Series 2024

- Friday 12 July      Bombay Bicycle Club
- Saturday 13<sup>th</sup> July      Kaleidoscope Festival

*The road will be closed from 6am on Thursday 11<sup>th</sup> July until 3pm on Sunday 14<sup>th</sup> July.*

- Thursday 18 July      Suede + Manic Street Preachers
- Friday 19 July      Tom Odell
- Saturday 20 July      Noel Gallagher's High Flying Birds

*The road will be closed from 6am on Wednesday 17 July until 3pm on Sunday 21 July.*

- 9.4 During the summer series Alexandra Palace will be partnering with an energy company to install an activation in the Park to promote clean energy ideas, we will provide more information as soon as possible.
- 9.5 Additional information about the outdoor events and temporary road/ park/ car park closures is available on our website  
<https://www.alexandrapalace.com/summer-season-resident-visitor-information/>
- 9.6 Fireworks - November 2024 – Dates to be announced.

- 9.7 25 noise complaints were received in the financial year April 2023 to March 2024) and were attributed to the following events:

Noise complaints recorded for the 2023/23 Year, since 1 <sup>st</sup> April 2023		
Date	Event	Number of complaints
23 May	150th Celebration Party	2
30 May	Four Tet	1
10 June	Fatboy Slim	1
14 June	Bastille	2
21 July	Hozier	3
05 September	Fred Again	1
09 September	Fred Again	3
24 September	Cavetown	1
03 November	Fireworks	5
04 November	Fireworks	1
11 Dec-5 Jan	Darts	1
7-14 January	Snooker	0
29 <sup>th</sup> March 24	Sonny Fodera	3
30 <sup>th</sup> March 24	Hybrid Minds	1
<b>Total noise complaints 2023/24</b>		<b>25</b>

- 9.8 In the current year, from 1<sup>st</sup> April 2024, there have been three noise complaints attributed to The Grove community event on 8<sup>th</sup> June.
- 9.9 At the last meeting, the Advisory and Consultative Committees were informed that, due to the lead-time in the report publication process, the events schedule is often out of date by the time the committees meet and would no longer be included in general update report.

Members are encouraged to regularly review on our What's On pages at <https://www.alexandrapalace.com/whats-on/> and may still ask questions during or in advance of meetings.

## 10. Legal Implications

The Council's Head of Legal & Governance has been consulted in the preparation of this report and has no comments.

## 11. Use of Appendices – None

## 12. Background Papers – None

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**MEETINGS OF THE STATUTORY ADVISORY COMMITTEE  
& THE CONSULTATIVE COMMITTEE  
1 JULY 2024**

**Report Title:** Wetland Project planning report

**Report of:** Mark Evison, Head of Park and Environmental Sustainability

**Purpose:** To inform the Advisory and Consultative Committees on the Rewild London project to create a new reed bed in the Park.

**Local Government (Access to Information) Act 1985 - N/A**

**1. Recommendations**

- **Advisory Committee:**  
To consider and note the content of the report and agree any comments / advice to the Trustee Board.
- **Consultative Committee:**  
To consider and note the content of the report and provide any feedback to the SAC and Trustee Board.

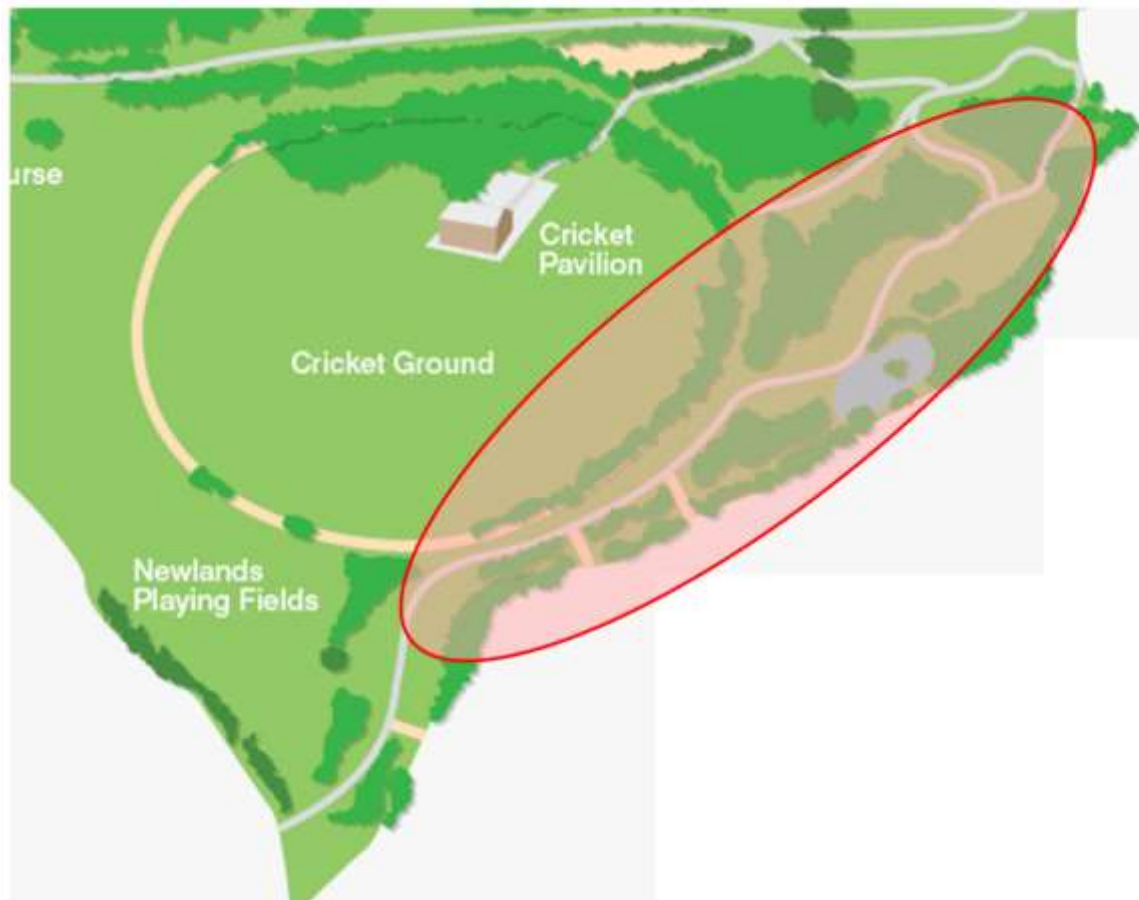
**2. Executive Summary**

- 2.1 This report provides both Committees with an update on the recent Rewild London grant from the Greater London Authority (GLA). This grant will fund delivery of phase 1 of a project to manage surface water flows and increase aquatic habitats on site.
- 2.2 The SAC and the CC are invited to consider the information during their respective meetings and provide advice or feedback to the Trustee Board.

**3. Background**

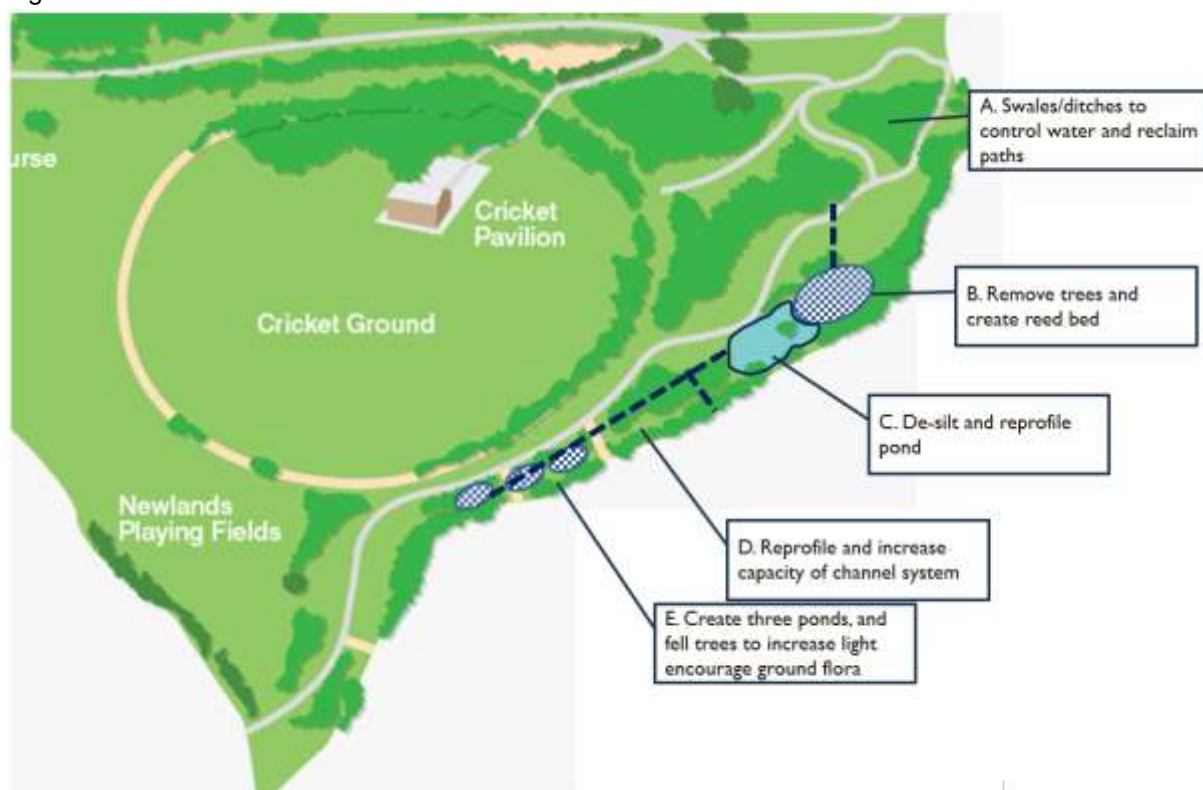
- 3.1 The Trust's new vision is to be a sustainable home for all that we do. This project will increase the diversity and quality of the habitats on site to benefit wildlife.
- 3.2 Earlier in 2024, the Great London Authority (GLA) awarded a £50,000 grant for a wetlands project in the southeast corner of the Park, figure 1. This grant follows a feasibility study (also funded by the GLA) to determine how to manage surface water and create a new reed bed habitat. The £50,000 is an initial amount to fund phase 1 of the project.

Figure 1. Project location



- 3.3 The feasibility study was carried out following the Strategic Vision work undertaken to consider projects across the Park and Palace over 25 years and a report published by the Hornsey Wetlands Action Group (HWAG) about the wider location including the Hornsey Reservoirs and former filter beds owned by Thames Water.
- 3.4 The scheme has been developed with support from HWAG and the Friends of Alexandra Park and includes several elements, figure 2. Photographs of the areas can be found in Appendix 1. The project is intended to achieve the following outcomes:
- A. Control surface water and reclaim muddy paths
  - B. Establish a new reed bed to increase diversity of birds using the site
  - C. De-silt the pond to increase its capacity and quality
  - D. Increase the capacity of the channel system to reduce the peak flows of surface water entering the public drainage system
  - E. Create new ponds to increase the area of aquatic habitat

Figure 2. Elements of the scheme



- 3.5 Whilst the grant will only fund an initial phase of works, planning permission will be sought for the whole scheme. The elements that will form phase 1 are likely to be A, D and E. The final detail of the works selected for phase 1 depends on the costings.
- 3.6 Felling of mature trees will be required to deliver the scheme. The trees are all protected as the site is a conservation area. However, the Council's Tree team have advised they have no objection in principle given the overall aims to increase habitat structural diversity and species richness.
- 3.7 Planning permission will be sought over the summer and it's intended that works will start in the autumn.

## 9. Legal Implications

The Council's Head of Legal & Governance has been consulted in the preparation of this report and advises that an early consultation should be undertaken with the Local Planning Authority as to whether or not an environmental impact assessment and the Habitats Regulations assessment will be required.

## 10. Use of Appendices

**Appendix 1** Rewild Project photographs

## 11. Background Papers – None

**Appendix 1**

- A. Woodland area – proposal to control surface water and reclaim muddy paths with ditches and swales.



- B. Adjacent to conservation pond – fell trees and establish a new reed bed to increase diversity of birds using the site



C. The conservation pond - de-silt the pond to increase its capacity and quality



- D. Wet woodland - increase the capacity of the channel system to reduce the peak flows of surface water entering the public drainage system



E. Wet woodland - create new ponds to increase the area of aquatic habitat





**MEETINGS OF THE STATUTORY ADVISORY COMMITTEE  
& THE CONSULTATIVE COMMITTEE  
1 JULY 2024**

**Report Title:** Sports Club Solar Panel & South Terrace LEDs projects

**Report of:** Mark Evison, Head of Park and Environmental Sustainability

**Purpose:** To inform the Advisory and Consultative Committees of projects to install solar panels on the sports club pavilion, and LEDs on the South Terrace.

**Local Government (Access to Information) Act 1985 - N/A**

**1. Recommendations**

- **Advisory Committee:**  
To consider and note the content of the report and agree any comments / advice to the Trustee Board.
- **Consultative Committee:**  
To consider and note the content of the report and provide any feedback to the SAC and Trustee Board.

**2. Executive Summary**

- 2.1 This report provides both Committees with an update on the Community Carbon Fund grants recently awarded to the Trust by Haringey Council.
- 2.3 The SAC and the CC are invited to consider the information during their respective meetings and provide advice or feedback for consideration by the Trustee Board at its meeting on 15<sup>th</sup> July.

**3. Background**

- 3.1 The Trust's new vision is to be a sustainable home for all that we do and several projects are being undertaken to reduce our environmental impact. This report describes two projects that have recently been awarded funding by Haringey Council.
- 3.2 In March 2024, Haringey Council awarded Community Carbon Fund grants for two carbon reduction projects at Alexandra Park and Palace:
- Installation of Solar Panels on the sports pavilion
  - Installation of LED lights on the South Terrace

**3.3 Installation of Solar Panels on the sports pavilion**

In partnership with the Alexandra Park Club, the Trust will install 24 solar panels onto the roof of the pavilion together with associated equipment inside the building. It is estimated that the panels will generate an output of 10,000 kWh of electricity per annum. This will avoid emissions of 2.25 tonnes CO<sub>2e</sub> each year (based on 2023 carbon factors).

3.4 Activity at the club tends to take place on weekday evenings and at the weekends. Due to the pattern of usage, it is estimated that around 4,400 kWh of electricity will be used directly by the club and the remaining 5,600 kWh will be exported to the grid each year.

3.5 The panels will be installed on the southern aspect of the pavilion roof, overlooking the main cricket square, figure 1. The image shows an indicative layout of the panels. The layout may be amended according to factors including the location of the main consumer unit, and the limitations of the roof space.

Figure 1. The Sports Pavilion, indicative layout of solar panels



3.6 The Council have confirmed that the project will require planning permission. A planning application is being prepared alongside this report. The committees are asked to consider the project and provide any comments of advice to the Board. Individual members will also be able to comment on the application through the planning process.

3.7 More details can be found in the Design and Access Statement at Appendix 1.

**3.8 LED lights on the South Terrace**

There are 52 decorative lamps along the South Terrace, figure 2. The Community carbon Fund has supported a project to replace the old inefficient lamps with new low energy LED lamps. These LEDs have been colour matched to replicate the soft glow of the original.

Figure 2, example South Terrace lighting column



3.9 The new lamps require half as much power as the originals and it's been estimated that they will save 7,370 kWh of electricity a year. This saves emissions of 1.65 tonnes of CO<sub>2</sub>e a year.

3.10 These projects are a part of our exciting work to reduce energy consumption across the estate this year:

- Further replacement of old lights with low-energy LED alternatives and new controls.
- Replacement of six belt-driven heating pumps with modern variable pumps that are 42% more efficient
- Installation of Air Source Heat Pumps on the West Yard Building

#### **4. Legal Implications**

The Council's Head of Legal & Governance has been consulted in the preparation of this report and has no comments.

#### **5. Use of Appendices**

**Appendix 1** Design and Access Statement

#### **6. Background Papers – None**

**Appendix 1**

**DESIGN AND ACCESS STATEMENT**  
**INSTALLATION OF SOLAR PANELS ON THE ROOF OF THE CRICKET CLUB SPORTS**  
**PAVILION**  
**ALEXANDRA PARK, ALEXANDRA PALACE WAY, LONDON N22 7AY**

**Introduction**

This Design and Access Statement has been prepared and submitted in support of an application for planning for the installation of 24no solar panels on the roof of the Cricket Club sports pavilion building, located in Alexandra Park.

The sports pavilion building is c.365m<sup>2</sup> and is of brickwork construction. Built around 1997, the building is used as a sports pavilion with changing and showering facilities and social space. The roof is made of corrugated metal with a grey finish and is South-East facing.

This statement should be read in conjunction with other supporting information provided as part of this application.

**Proposed Development**

Works will include the installation of 430W Jinko Tiger solar panels to the existing roof. There will be 24 panels and each panel measures 1762x1134 mm. They will be attached using Fastensol mounting rails

The full scheme is supported by Haringey Council's Community Carbon Fund and will assist the charity in moving towards a more environmentally sustainable future.

**Design Process**

There is limited opportunity to influence the design process, however the brief to the contractor was to take into consideration the Park's setting and listed status.

The panels measure 30mm in height, so will have limited impact on the profile of the sports pavilion roof. The building is of limited significance – it was built in 1997 and is of modern construction.

Key stakeholders have been made aware of this application, including the Alexandra Park and Palace Advisory and Consultative Committees.

**Amount**

The project will consist of the installation of 24no solar panels, measuring 10.6 x 4.5m and will cover less than 50m<sup>2</sup> in total of the sports pavilion roof, which measures 365m<sup>2</sup>.

**Use**

The solar panels will generate around 10,000kWh of green energy a year which will help reduce the club's electricity consumption and feed excess to the grid.

**Layout**

The 24no panels will be laid out as per the indicative drawing called indicative view of panels.png.

**Scale**

The sports pavilion roof measures 365m<sup>2</sup>, and the 24no panels will cover less than 14% of the roof.